

October 21, 2022

Dear JD Students:

This letter contains important information about registration for spring classes, which will open on Thursday, November 10 for all upper-level students. Students graduating in 2023 as well as part-time evening students will have the opportunity to register at 9:20 am and other students can register starting at 12:50. Courses are available for registration on a first-come, first-serve basis. You will be able to make changes to your registration through the add/drop period, which closes on February 7, 2023.

The registration materials, including the schedule and course descriptions are available at:
<https://www1.wne.edu/law/registrar/course-schedules-and-descriptions.cfm>

Though we make every effort to avoid changes to the schedule after registration has begun, sometimes rare and unanticipated circumstances require change to a course's availability, instructor, time and date, or format. In the event of such change, affected students will be notified and we will work with you to adjust your schedule.

General Instructions

To register please go to: <https://selfservice.wne.edu/student>. To login simply use your University ID/PW (the same as your email ID/PW).

- **Approvals**. Generally, students do not need advisor approval for your registration. However, there are some exceptions:
 - **Students on academic warning**. Please see Dean Dion to approve your schedule; you will not be able to register until you do.
 - **Overload or Non-JD courses**. You do need the approval of the associate dean to register for an overload of courses or to register for a course that is outside the JD program, such as courses in our LL.M program.
 - **Courses for which you previously registered**. You will need to contact the registrar to register for any course for which you registered previously but did not complete due to withdrawal or for which you received a failing grade.
- **Forms**. The registrar's website hosts forms that students need to complete and submit in order to register for independent studies, clinics and externships, research assistantships, teaching assistantships, and other special courses. <https://www1.wne.edu/law/registrar/forms.cfm>. Please use these forms according to the instructions on that webpage.
 - **Exception**: if you are a TA for Dean Dion, do not use the TA form. Register for the course Academic Success Teaching Assistant.

- Exams. When selecting courses, please be aware that your final exams will be either in-person or remote, depending on the rules of the exam. Do not assume that an online course has a remote exam and vice versa.

Degree Requirements

All students should register for courses with degree requirements in mind. Degree requirements are listed here:

1. Successful completion of 88 credits, 64 of which are earned in courses that meet in regularly scheduled law school classes. Credits earned in independent studies, law review and moot court, and courses in joint-degree programs do not count towards the 64-credit requirement.
2. Minimum cumulative G.P.A. (grade point average) of 2.30 or above.
3. Successful completion of all required courses. Our required courses are: Advanced Legal Analysis I & II, Business Organizations, Civil Procedure, Criminal Law, Constitutional Law, Contracts, Evidence, Income Tax, Introduction to Law, Introduction to the Legal Profession, Lawyering Skills I and II, Professional Responsibility, Property, and Torts.
4. Successful completion of 6 experiential learning credits (LAWE).
5. Successful completion of two designated writing courses (LAWW).
6. Successful completion of 20 hours of pro bono law.
7. A student may not take more than 29 credits in online JD classes.
8. Student must be in good standing.

With respect to #7, please note that online courses taken during COVID-affected semesters do not count towards that cap. This includes: summer 2020, fall 2020, spring 2021, and summer 2021. Courses that moved online in March 2020 also do not count towards that cap.

Students entering in the fall of 2022 will also have an additional requirement to take one course designated as “Anti-Racism and Cultural Competency” or “ARCC.” For this reason, you may see courses designated for this requirement indicated by a LAWA course number. You are welcome to use it to guide your course selection, but for students who started in fall of 2021 or earlier, you are not required to take an ARCC course.

Specific Instructions for Full-time Students

Full-time students must register for between 12 and 16 credits. 2Ls should prioritize Business Organizations, Evidence, and Professional Responsibility, all offered during the day in the spring of 2023.

3Ls should prioritize ALA II, any remaining required courses, and any remaining categorical requirements (pro bono, 2 writing courses and 6 experiential credits).

Specific Instructions for Part-time Students

Part-time students must register for between 8 and 11 credits per semester.

- Second-year part time evening students will be automatically registered for Constitutional Law and Property, and may register themselves for additional electives up to 11 total credits.
- Second-year part-time day students should register for whatever remaining foundational classes (e.g., Constitutional Law) they not yet taken.
- Third-year part-time students (day and evening) should register for any required courses yet outstanding.
- Part-time students in their final semester should take ALA II and any remaining courses needed to fulfil graduation requirements.

If you have any questions regarding the curriculum, please contact Associate Dean for Academic Affairs Erin Buzuvis at ebuzuvis@law.wne.edu or Law Registrar at tchenier@law.wne.edu

Sincerely,



Terese M. Chenier, Law School Registrar